

Attention: Owners and Agents

The Housing Authority of the City of Greensboro prefers that all housing assistance payments be made via **direct deposit**. This method of payment will be especially beneficial since payments will be deposited to your account by the **third working day** of each month and will eliminate problems such as lost or delayed checks. A statement listing all the information that is currently contained on the check stubs will be mailed to coincide with the receipt of the direct deposit.

Return to: Greensboro Housing Authority
Attn: Sheree Hardy
1300 Ogden Street
Greensboro, NC 27406
shardy@gha-nc.org

If you should have any questions regarding this matter, please contact Sheree Hardy at 336-303-3135.

I hereby authorize THE HOUSING AUTHORITY OF THE CITY OF GREENSBORO to deposit any amounts owed me by initiating credits to my account at the financial institution (hereinafter BANK) indicated below. In the event that THE HOUSING AUTHORITY OF THE CITY OF GREENSBORO deposits funds erroneously into my account, I authorize THE HOUSING AUTHORITY OF THE CITY OF GREENSBORO to debit my account for an amount not to exceed the original amount of the erroneous credit.

Owner/Agent Name _____

Bank Name _____ Branch _____

Bank City _____ State _____ Zip _____

Routing Number _____

Account Number _____ Type of Acct: Checking or Savings (Circle one)

Email _____ Phone _____

Attach a voided check to this form and return to Sheree Hardy

This authorization is to remain in full force and effect until THE HOUSING AUTHORITY OF THE CITY OF GREENSBORO has received written notification from me of its termination in such time as to afford THE HOUSING AUTHORITY OF THE CITY OF GREENSBORO and BANK a reasonable opportunity to act on it.

Signature _____ Date _____